

## 12.0 Resource Classes

### Overview

Additional reading instruction should be implemented with children as soon as it is determined that they are falling behind in the development of critical reading skills. Groups of students receiving additional instruction should be monitored closely in order to adjust the instruction to

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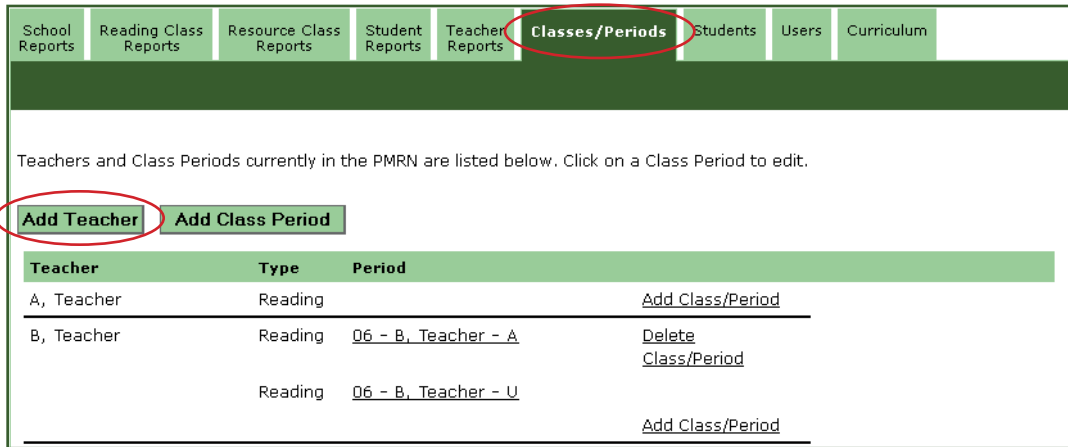
Additional reading instruction should be implemented with children as soon as it is determined that they are falling behind in the development of critical reading skills. Groups of students receiving additional instruction should be monitored closely in order to adjust the instruction to

**Note:** In order to assign students to a Resource class, the School Level 1, 2, or 3 User needs to first create a Resource teacher. While creation of Reading teachers is based on information received from the district at the beginning of the school year, all Resource teachers need to be created manually through the User Interface by a School Level User. If the teacher is already a Reading teacher at the school, he or she will still need to be created as a Resource teacher before being able to have a Resource Level class.

## Creating Resource Teachers

Click on the **Classes/Periods** tab.

Click the **Add Teacher** button.



Click on the **Add Teacher** button.

Click the box on the left side that corresponds to **Reading Level**. Click the box on the right side that corresponds to **Resource Level**.

The screenshot shows the PMRN user creation form. The form has the following fields:

- PMRN Unique ID Identifier \* (123456789)
- First Name \* (Teacher)
- Last Name \* (A)
- E-mail \* (teachera@yourschool)

Below the form is an "Access" section with a table:

Allow?	Access Level	Access to PMRN
<input type="checkbox"/>	Reading Level	<input type="checkbox"/>
<input type="checkbox"/>	Resource Level	<input type="checkbox"/>

At the bottom of the form are "Submit" and "Cancel" buttons. A footnote at the bottom states: "\* Denotes required fields. Email is not required for Reading and Resource Level Users. If access to the PMRN is checked for the Reading or Resource Level Users or Assessment Team Member Users, an Email address will be required."

Submit.

Submit
Cancel

\* Denotes required fields. Email is not required for Reading and Resource Level Users. If access to the PMRN is checked for the Reading or Resource Level Users or Assessment Team Member Users, an Email address will be required.

## Verify User

Cancel." y jkej "tgwtpu" you to the **Classes/Periods** tab.

Click the **Continue** button.

**Confirm Add User**

i You are adding a User. Please verify that the information below is correct.

Click 'CONTINUE' to add this User. Click 'CANCEL' to discontinue this action.

**User Information**

PMRN Unique ID: \*\*\*\*\*  
 Identifier: \*\*\*\*\*  
 First Name: Teacher  
 Last Name: A  
 E-mail: teachera@yourschool

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**New Access Level(s)**

Access Level	Access to PMRN
Resource Level	<input checked="" type="checkbox"/>

Continue
Cancel

Vjg"ROTP" yknn"pqy"ugpf"jku"qt"jgt"Wugt"Pcog"cpf"Rcuuyqtf"vq"vjg"G/ockn"cf"ftguu"gpvgtgf0" [qw"ecp"rjqvqqr{"cpf"ujctg"vjg"kphqt"ocvkqp"qp"jqy"vq"Ukip"kp"cpf"tgugv"c"Rcuuyqtf0"Vjku" kphqt"ocvkqp"ku"hwqpf"kp"vjg"ROTP"Wugtøu" Iwkfg"qp"rcig"50350

Kh"vjg"vgcejgt"ku"cntgcf{"c"Wugt"qh"vjg"ROTP."c"pgy"Wugt"Pcog"cpf"Rcuuyqtf"yknn"pqv"dg"ugpv0" Vjg"Wugtøu"ewttgpv"Wugt"Pcog"cpf"Rcuuyqtf"ecp"dg"wugf"vq"ceeguu"dqvj"Ceeguu"Ngxgnu0

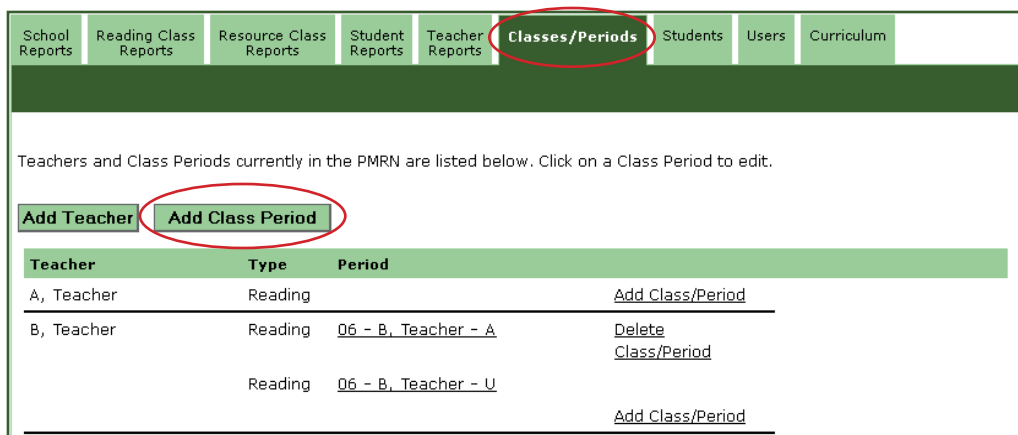
**Note:** Resource Level User access can be added to an existing User within the PMRN. An example of this would be a Reading Level User being given Resource Level access.

## Creating a New Resource Class

Vq"etgcvg" c "Tguqwteg" encuu. " {qw" o wuv" hktuv" etgcvg" c "Tguqwteg" vgcejgt0" Hqt" o qtg" kphqt o cvkqp" qp" etgcvkpi" c "Tguqwteg" vgcejgt. "rngcug" tghgt" vq" rcig" 34040

Vq"etgcvg" c "pgy" "Tguqwteg" encuu" cu" c "Uejqqn" Ngxgn" 3. "4" qt" 5" Wugt. "enkem" vjg" **Classes/Periods** tab.

Click **Add Class Period**.



Click the **V**"qp" vjg" hktuv" ftqr/ fqyp" o gpw0" Jki jnkijv" gkvjgt" Tgcfkpi" qt" Tguqwteg" hqt" vjg" encuu" type.

Click the **V**"qp" vjg" ugeqpf" ftqr/ fqyp" o gpw0" Jki jnkijv" vjg" vgcejgt0u" pc o g" vjcv" yknn" vgcej" vjg" class.

Kh" pq" Tguqwteg" vgcejgtu" gzkuv. "pq" pc o gu" yknn" dg" ujqyp0

**Add Class/Period**

Add a new class to your school by selecting the appropriate class type, teacher, and grade below. You may only add new classes that are associated with existing teachers. If you wish to create a class with a new teacher, you must create the new teacher first.

Class Type:

Teacher:

## Resource Classes - Creating a New Resource Class

Wug"vjg"vjktf"ftqr/fqyp" o gpw"vq"ugngev"c" i tcfg"hqt"vjku"encuu0

Grade: 1st Grade

Periods:  A  B  C  D  E  F  G  H  U

Submit Cancel

Kpfkecvg"vjg"rgtkqfu"vjcv" yknn"dg"cuuqekcvgf" ykvj"vjg"encuu"d{"enkemkpi"vjg"dqz\*gu+"vjcv"eqttgurqpf" to each period.

Click **Submit**.

[ qw" yknn"ugg"vjg"Encuu"pc o g." I tcfg."cpf"Vgcejgt"{qw"lwuv"ugngevgf0"Vq"eqpvkpwg"cfkpi"encuugu."

Edit Class/Period

Update class/period information for:

CLASS: 01R - A, Teacher GRADE: 1st TEACHER: A, Teacher

Class: 01R - A, Teacher Period: A

Change the teacher for this period:

A, Teacher

Submit Cancel

**Note:** The "R" in 01R - A, Teacher denotes Resource.

## Adding Students

**Note:** Remember that students can be enrolled in one Reading class and several Resource classes.

Classes/Periods

Teachers and Class Periods currently in the PMRN are listed below. Click on a Class Period to edit.

[School Reports](#)
[Reading Class Reports](#)
[Resource Class Reports](#)
[Student Reports](#)
[Teacher Reports](#)
[Classes/Periods](#)
[Students](#)
[Users](#)
[Curriculum](#)

[Add Teacher](#)
[Add Class Period](#)

Teacher	Type	Period	
A, Teacher	Reading		<a href="#">Add Class/Period</a>
B, Teacher	Resource	06R - B, Teacher - A	<a href="#">Delete Class/Period</a>
	Resource	06R - B, Teacher - U	<a href="#">Add Class/Period</a>

Click **Add Student**.

CLASS: 06R - B, Teacher GRADE: 6th TEACHER: B, Teacher

Class:  Period:

Change the teacher for this period:

[Submit](#) [Cancel](#)

To add or remove students from the Class Roll or to change the period for a student, click the buttons below.

Class Roll: [Add Student](#) [Modify Scores](#) [Remove Student](#)

Identifier	Last Name	First Name	Gender	Birthdate	Period
1 *****555X	A	Student	F	12/14/1999	<input type="text" value="U"/>
2 *****555X	B	Student	F	8/29/2000	<input type="text" value="U"/>
3 *****555X	C	Student	M	1/23/2000	<input type="text" value="U"/>
4 *****555X	D	Student	F	8/28/2000	<input type="text" value="U"/>

Ykvj k p"v j g"ROTP." { qw" o wuv"hktuv"ugcte j "hqt"v j g"uvw f g p v" d g h q t g" c f f k p i" j k o "q t" j g t"v q" { q w t" e n c u u 0  
 Gpuwtg"v j g"v g c e j g t o u" e n c u u" p c o g" k u" c v" v j g" v q r" q h" v j g" r c i g 0" \* K h" k v" k u" p q v" e q t t g e v." e n k e m" v j g" **Classes/  
 Periods** "v c d" v q" t g v w t p" v q" v j g" e n c u u" n k u v" c v" { q w t" u e j q q n 0 +

**CLASS:** 06R - B, Teacher **GRADE:** 6th **TEACHER:** B, Teacher **STUDENT COUNT:** 10

Search for students in 3rd grade by either clicking **Show All**, a letter under **Student Directory Search**, or entering a student's name in the **Last Name Search** field.

Student Directory Search: **Show All** [A] [B] [C] [D] [E] [F] [G] [H] [I] [J] [K] [L] [M] [N] [O] [P] [Q] [R] [S] [T] [U] [V] [W] [X] [Y] [Z]

Last Name Search: [ ] **Search**

Wug"qpg"qh"v j g u g" o g v j q f u" v q" u g c t e j " h q t" v j g" u v w f g p v <  
 É"V { r g" v j g" u v w f g p v o u" N c u v" P c o g" c p f" e n k e m" **Search**.  
 É"Enkem"qp"v j g" Hktuv"Ngvvtg"qh"v j g" u v w f g p v o u" N c u v" P c o g 0  
 É"Kh"v j g t g" c t g" h g y g t" v j c p" 472" u v w f g p v u" k p" c" i t c f g." v j g t g" y k n n" c" **Show All** button to click to show all students for this grade.

V j g"ROTP" y k n n" f k u r n c { " c" n k u v" q h" u v w f g p v u" y k v j k p" { q w t" u e j q q n" o c v e j k p i" { q w t" t g s w g u v 0" U e t q n n" down to see the list.

Identifier	Last Name	First Name	Birthdate	Grade	Period
<input type="checkbox"/> *****555X	A	Student	12/18/1999	06	
<input checked="" type="checkbox"/> *****555X	B	Student	7/21/2000	06	[U] [v]
<input type="checkbox"/> *****555X	C	Student	8/13/2000	06	[U] [v]
<input checked="" type="checkbox"/> *****555X	D	Student	7/3/1998	06	[U] [v]

Kh"v j g" u v w f g p v" k u" p q v" t g v t k g x g f" d { " v j g" R O T P" k v" k u" d g e c w u g" k v" k u" d g e c w u g <  
 É"V j g" u v w f g p v" k u" p q v" g p t q n n g f" k p" { q w t" u e j q q n" \* I q" v q" G p t q n n" c" U v w f g p v." r c i g" 6043 +  
 É V j g" u v w f g p v" o w u v" d g" k p" c" T g c f k p i" e n c u u  
 " É V j g" u v w f g p v" k u" q p" t g e q t f" c v" c" i t c f g" n g x g n" q v j g t" v j c p" v j g" q p g" { q w" u g n g e v g f" \* I q" v q" E j c p i g" ""  
 " "" U v w f g p v" I t c f g" N g x g n." r c i g" 60450 +

## Resource Classes - Adding Students

Beside each student's name is an indicator of their current status at your school.

- Shows this student is already assigned to the class selected.
- Shows the student can be added to this class.

Submit.

Return To Class Roster. You will return to the Edit Class page.

Return To Class Roster

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**CLASS:** 06R - B, Teacher **GRADE:** 6th **TEACHER:** B, Teacher **STUDENT COUNT:** 10

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Search for students in 3rd grade by either clicking **Show All**, a letter under **Student Directory Search**, or entering a student's name in the **Last Name Search** field.

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Student Directory Search

**Show All**

A	B	C	D	E	F	G	H	I	J	K	L	M
N	O	P	Q	R	S	T	U	V	W	X	Y	Z

Last Name Search

**Search**

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Add students to this Class or remove students by checking or un-checking the boxes next to the Identifiers. Click **Submit** to update your roll before searching for another student.

**Note:** An ✖ indicates that the student is already assigned to another Class. To be assigned to this class, the student must first be removed from the other class.

Submit

Enroll Student

Identifier	Last Name	First Name	Birthdate	Grade	Period
<input type="checkbox"/>	*****555X	A	Student	12/19/1999	06 <input type="button" value="U"/>
<input checked="" type="checkbox"/>	*****555X	B	Student	7/21/2000	06 <input type="button" value="U"/>
<input type="checkbox"/>	*****555X	C	Student	8/13/2000	06 <input type="button" value="U"/>
<input checked="" type="checkbox"/>	*****555X	D	Student	7/3/1998	06 <input type="button" value="U"/>

Enroll Student. You will return to the screen that allows you to search for more students.