

SEA Planning Form

(to be completed by the facilitator)

After the *SEA Voting and Consensus Rating Form* has been completed, the facilitator will lead a discussion with the team regarding priorities for action. The facilitator will then complete the planning form based on the thoughts of the team. While many priorities may be identified, the team may choose to focus on only a few at any one time so as not to be overwhelmed. The discussion may also include next steps for developing and disseminating resources to LEAs. Any challenges and ideas to meet those challenges may also be captured.

AREA:

1. Based on group discussion and consensus ratings, list the top priorities pertaining to the recommendations of interventions for school improvement.

2. What are next steps in addressing the priorities? Consider timelines and who will be responsible.

3. What resources need to be provided for LEAs? Consider timelines and who will be responsible for development and dissemination.

4. What potential challenges are anticipated? How will they be addressed? Who will be responsible for addressing these challenges?

5. Who will be responsible for ensuring that priorities and resource development and dissemination are occurring according to the established timeline?